

**MINUTES of the MEETING of the  
ERIE COUNTY PUBLIC LIBRARY ADVISORY BOARD**

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**THURSDAY, December 21, 2017  
Admiral Room, Blasco Memorial Library**

**CALL TO ORDER:**

Diane Papesch called the meeting to order at 12:03 p.m.

**MEMBERS PRESENT:**

Liz Allen, Julie Theiss-Boam, Heather Canfield, Diane Papesch, Trevor Pearson.

**MEMBERS ABSENT:** Daria Devlin, Kathleen Keys, Elspeth Koehle, Devi Subedi.

**OTHERS PRESENT:**

Library: Erin Wincek, Executive Director; Sheryl Thomas, Assistant Director; Patrice Berchtold, Administrative Officer; Marcia Wilking, District Consultant; Carol Gettinger, President, Friends of the Library.

**APPROVAL OF MINUTES: November 16, 2017**

Julie Boam made a motion to approve the minutes of the April 20, 2017 meeting. Trevor Pearson seconded the motion. Minutes were passed by unanimous voice vote.

**HEARING OF CITIZENS:** None.

**REPORT OF THE COUNTY COUNCIL LIAISON:** None.

**FRIENDS OF THE LIBRARY UPDATE (Carol Gettinger):**

Carol reported that the Friends have secured McDowell Intermediate School for their Great American Book sale, however, the price is not finalized. It was suggested to look at the Erie School District to use one of the closed schools as a warehouse to store books. It was thought they may give the Friends a good price since the buildings are not being used.

**REVIEW OF THE FINANCIAL REPORT (Erin Wincek):**

Erin reported that the library is wrapping up the year in good shape with regard to the budget. The library is on target to spend the required 12% on collections for this year. Fine revenue has increased by \$11,000 due to more fines being collected.

**REPORT OF THE EXECUTIVE DIRECTOR (Erin Wincek):**

*2018 Overview* – Erin gave the Board an overview of 2018 initiatives:

*Millcreek Branch Updates* - In January, the Millcreek branch will be rearranged, painted and updated. The circulation desk will be moving and some painting will be done.

*STREAM Lab* – The STREAM lab is a space for K-5 age children which will focus on programming and activities to include science, technology, reading, engineering, art and math.

*Phase 2* –Bostwick is finalizing the plans for the Teen Space. In November, the library held a teen forum to obtain suggestions for the new teen space. About 30 teens attended and gave a lot of input. The design should be ready for bid in February with completion by the end of 2018.

*Bookmobile* – Bookmobile stops will be reviewed again and restructured if appropriate. There are many summer outreach events that the bookmobile could be at if the schedule was redesigned.

*New Programs* – The library is partnering with several local organizations, including the Ben Franklin Technology Partners and the Innovation Collaborative, to offer CO.STARTERS – a nine-week entrepreneurship program which provides mentorship and training. Attendees will come out of the program with a business plan and strong network. This training will begin in February.

*Great American Read* – PBS is launching a new TV show in 2018 called The Great American Read. Over the course of the summer, viewers will narrow down the top 100 books to the #1 book in America. Local libraries will participate in promoting the show.

*Summer Reading Challenge* – The Summer Reading Program theme for 2018 has a music focus. It was suggested to have the bookmobile attend some of the 8 Great Tuesdays since it is music related.

**STATISTICAL AND OTHER REPORTS (Sheryl Thomas):**

18 outreach programs were held during the month of November. 299 children, teens and adults attended library programs. Two ads were featured in the Erie Reader for Idea Lab Maker Mondays. Overall circulation continued to see a downward trend, however, bookmobile circulation is up for the 11<sup>th</sup> consecutive month and digital circulation is up for the 14<sup>th</sup> consecutive month.

**REPORT OF THE DISTRICT CONSULTANT (Marcia Wilking):**

Marcia and Rebecca Long attended a one-day workshop in State College regarding KINBER. Marcia explained that KINBER is Pennsylvania's research and educational resource that is looking at ways to expand broadband access. They have started with universities and are moving toward expanding to libraries next.

**REPORT OF COMMITTEES:** None.

**PETITIONS AND COMMUNICATIONS:**

There are multiple newspaper clippings and articles included the board packet.

**BOARD DEVELOPMENT AND ACTIVITIES:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** We will need a new County Council liaison since Ed DiMattio's term is expiring at the end of 2017.

There was a suggestion from Lincoln Community Center patrons who would like more Book Club in a Bag titles. Erin stated that the library is putting together a binder of all book club in a bag titles that can be borrowed. It was suggested to have one at each branch.

There was also a suggestion to have a flyer available which gives a list of what titles the Friends accept for donations. It was also suggested to look up what can be done with old books, such as recycling, and include this information on the flyer.

On January 13, 2017 the library will be hosting an Environmental Expo in the lobby. It was suggested to have the Friends put together a table with handouts.

**The next Advisory Board meeting is January 11, 2018.**

**ADJOURNMENT:** The meeting adjourned at 12:47 p.m.